

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**November 26, 2012**

Mapping Room, 1 Main St, Upton, MA 01568

Chairman Charles Marsden, Assessor Glenn Fowler, Assessor  
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting was called to order at 2:00 p.m.

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3 Along with the Board of Assessors, Kathy Reed from Dept. of Local Services, Blythe Robinson,  
4 Town Manager, Jeff Thompson, DPW Director and Fred Apponte, Town Accountant reviewed  
5 the Tax RECAP.

6

7 Mrs. Reed went through the RECAP, Levy limit, DE 1 and Enterprise accounts. She had many  
8 questions concerning the Enterprise accounts that Town Manager Robinson was able to answer  
9 and some changes were made on the forms. Letters were supplied to the State to support all  
10 increases and decreases to the estimated receipts. The State wanted to see some of the line items  
11 level funded and did not agree with the Mr. Apponte or Mrs. Robinson as to why they were  
12 increasing or decreasing certain line items. Mrs. Reed left the office and said she would review  
13 in the morning once all forms were signed and submitted and the tax rate should be approved by  
14 Nov. 27 in the afternoon.

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16 Meeting was adjourned at 3:15 p.m.

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19 Respectfully Submitted,

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21 Tracey Tardy, Department Coordinator